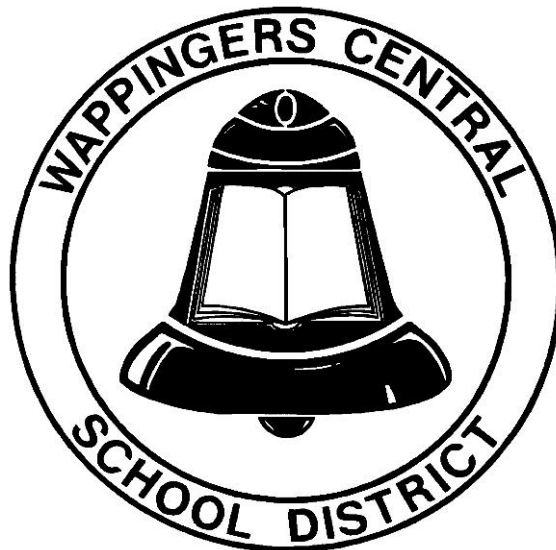


Wappingers Central School District

Emergency Response Plan



Submitted to (Pending Approval):

- NYS Troopers
- Dutchess County Sheriff's Department
- East Fishkill Police Department
- Town of Poughkeepsie Police Department
- NYSED
- Arlington Fire District
- Town and Village of Fishkill Police Departments
- Village of Wappinger Police Department
- Rombout Fire Company

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SECTION 1: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

Purpose

The Wappingers Central School District supports the SAVE Legislation and has developed this Emergency Response Plan in order to prepare and train for potential crisis that may affect the District's staff and students. The Wappingers Central School District-wide Emergency Response Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Wappingers Central School District Board of Education, the Superintendent of Schools appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide Emergency Response Plan ("Safety Plan").

Identification of District-wide Safety Teams

The Wappingers Central School District convenes at least once annually a District-wide Safety Team consisting of, but not limited to, representatives of the School Board, students, teachers, administrators, emergency response organizations, parent organizations; school safety personnel; and other school personnel.

Chief Emergency Officer

Assistant Superintendent for Compliance and Information Systems:

Daren Lolkema

(845) 298-5000

Daren.lolkema@wcsdny.org

Concept of Operations

The District-wide Plan Protocols guide the development and implementation of individual building-level Emergency Response Plans. All fifteen building plans have been standardized to the extent possible so that leadership decisions are consistent and leaders may be interchangeable as necessary. The training and expectations set at the district level are applicable to all building team members.

In the shadow of crisis at schools in Pine Plains, New York, and Newtown Connecticut, the District re-examined and updated the existing Wappingers Central School District building plans. Officers from the New York State Troopers, the Dutchess County Sheriff's Department, and the East Fishkill Police Department, Village of Fishkill Police Department, Town of Fishkill Police Department, and the Town of Poughkeepsie Police Department were asked to train school administrators in the Incident Command System for Schools. Administrators now use a uniform template for submitting their Emergency Response Plans as required by NYS.

In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team. Upon the activation of the School Emergency Response Team, the superintendent will be notified by the designated individual on the building team. Where appropriate, local emergency officials will also be notified by the Liaison Officer.

NYS Troopers, Dutchess County Sheriffs, East Fishkill Police, Town of Poughkeepsie Police, Town and Village of Fishkill Police have conducted table-top exercises at each building. They have also observed and evaluated safety drills, provided feedback for improvement to school administrators. Both John Jay High School, Roy C. Ketcham High School and Van Wyck Junior High School serve as settings for Dutchess County emergency response drills (i.e. armed intruders, dog searches). John Jay Senior HS and Roy C. Ketcham Senior HS each employ 4 school safety officers. John Jay has a full-time school resource officer from the Town of East Fishkill and Roy C. Ketcham will have a full-time school resource officer from the Sheriff's Department.

Plan Review and Public Comment

Pursuant to Commissioner's Regulation, Section 155.17(e)(3), this Plan will be made available for public comment at least 30 days prior to its adoption. The district-wide plan may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.

Full copies of the District-wide Emergency Response Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption.

This plan will be reviewed periodically during the year and will be maintained by the District-wide Safety Team. The required annual review will be completed on or before September 15 of each year after its adoption by the Board of Education. A copy of the plan will be available at the district office.

SECTION 2: RISK REDUCTION/PREVENTION AND INTERVENTION

Prevention/Intervention Strategies

The district has used the following programs and activities for improving communication among students and between students and staff, and reporting of potentially violent incidents:

- Conflict resolution training programs
- Bully boxes for students to report bullying situations/incidents
- School Safety Officers at the high school are introduced at orientation, remain visible throughout the school day, and provide in-class lessons for students and in-house support for administrators
- District-wide character education program (6 Pillars) and PBIS curriculum K-12 district-wide.
- Junior High School implementation of [OLWEUS](#) (Bullying Prevention Program)
- District Code of Conduct is presented at student assemblies during the first week of school
- Posters at VWJHS: “If you see something, say something”
- Peer mediation
- SADD (Students Against Destructive Decisions)
- C.H.R.I.S. Foundation work in Health Classes- Teen Driver Safety JJHS
- Breaking the Cycle (Why Forgive program) at John Jay HS
- Peer Leadership work at John Jay High School
- ICS 100 for Schools training (FEMA site)
- Handle with Care Training
- School counseling (Guidance Plan) at JJHS
- PIO training
- Human Rights and Cultural Diversity Club
- GSA Club focusing work on anti bullying /JJHS
- School Counselor Guided mediation/JJHS
- 40 Assets Program at Van Wyck JHS.
- Civility Counts
- Parent education programs on bully prevention
- CAPE
- Assemblies, such as Don't Be A Monster
- Restorative Practices

Training, Drills, and Exercises

All administrators and school safety team members must take the on-line course sponsored by FEMA on the Incident Command System for Schools (<http://training.fema.gov/EMIWeb/IS/IS100SCA.asp>). New team members should complete the course prior to serving on the team.

NYSED 155.17 Regulations changes enacted July 1st, 2016 states that each district shall submit certification to NYSED that all district and school staff have undergone annual training on the emergency response plan, and that the school safety training includes components on violence prevention and mental health. In addition all new employees hired after the start of the school year must receive training within 30 days of hire.

Each building runs fire/evacuation drills* and lockdown drills, AND/OR bus drills, shelter-in-place drills, and reunification drills, each year. Faculty meetings, superintendent conference day meetings, and weekly

bulletins are used to instruct teachers in the process and to review protocol for each drill. Dates of these drills are reported to the Assistant Superintendent of Compliance and Information Systems.

All monitors are fingerprinted and must be approved before being hired. Monitors are stationed at a single-point-of-entry at each of the 15 school buildings. They have been trained to check photo IDs, keep a sign-in log in our visitor management system, and notify the main office via radio of all visitors. A guidance document for these monitors is updated each year which outlines the safety procedures. They are evaluated yearly by the building principal and a human resources assistant assigned specifically to hire, screen, and evaluate monitors.

Implementation of School Security

Lobby monitors at each school screen visitors, require photo IDs, assign visitor badges, and notify administration of the visitor’s presence in the building. All schools have a single point entry and all outside doors are locked to unauthorized individuals after students arrive and remain locked until dismissal. John Jay High School and Roy C. Ketcham High School have School Security Officers (SSOs) who monitor those coming/going onto the property and who also help maintain order in the cafeteria and hallways during the school day.

Security cameras monitor activity in all of our schools. There is a single point of entry in each school building to insure consistent monitoring of visitors. Visitors must present a valid Driver’s License for electronic scanning and or an official photo ID before being allowed in the building during the school day. (** Evacuation Drill: method of practicing how a building would be evacuated in the event of a fire or other emergency.*)

All hiring decisions are made after a thorough screening process that includes fingerprinting and a thorough reference check. School Safety Officers (SSOs) are retired police officers who have been trained in managing conflict, de-escalating situations, and responding to emergencies. There is at least one administrator in each of the secondary schools who has been trained as a trainer in de-escalation techniques through the Crisis Prevention Institute. These administrators have been training faculty in their buildings in these techniques.

The district provides sex offender notification as received from local law enforcement agencies. Beginning with the 2015-16 school year all greeters will be requiring visitors to scan their driver’s license into our visitor management system. The license information is then checked against the national sex offender database.

Vital Educational Agency Information

Information on each building’s population, number of staff, transportation needs, and the telephone numbers of key officials are outlined in each building’s Emergency Management Plan.

SCHOOL	NUMBER OF STUDENTS	NUMBER OF STAFF	TRANSPORTATION NEEDS	KEY OFFICIALS	PHONE NUMBER
Brinckerhoff	632	75	12 buses/3 vans	Ursula Platz, Principal Scott Kacur, Custodian	845-897-6800 845-897-6800 x10058
Evans	363	64	7 buses/5 vans	Lauren Hernandez, Principal Mike Rabe, Custodian	845-298-5240 845-298-5240 x11008
Fishkill	457	69	8 buses/4 vans	Andrew McNally, Principal Gary Gilland, Custodian	845-897-6880 845-897-6780 x12011
Fishkill Plains	603	75	11 buses/6 vans	Eric Seipp, Principal TBA, Custodian	845-227-1770 845-227-1770 x13007
Gayhead	889	148	18 buses/5 vans	Adam Gerson, Principal Jen Moyles, AP Mike Pallazzo, Custodian	845-227-1756 845-227-1756 845-227-1756 x14016
Kinry Road	352	60	13 buses/5 vans (am) 7 buses/5 vans (pm)	Mary Bish, Principal David Baier, Custodian	845-463-7322 845-463-7322 x 15010

Myers Corners	764	108	15 buses/6 vans	Sydney Vasquez, Principal John DeKams, AP Michael Murphy, Custodian	845 298-5260 845-298-5260 x 16006 845-298-5260 x 16 013
Oak Grove	441	62	7 buses/4 vans	Angelina Rooney, Principal Russell Booth, Custodian	845-298-5280 845-298-5280 x 17008
Sheafe Road	618	87	10 buses/5 vans	Jim Daley, Principal Gary Brown, Custodian	845-298-5290 845-298-5290 x 18009
Vassar Road	325	52	13 buses/4 vans (am) 7 buses/4 vans (pm)	Rick Dominick, Principal John Hedeman, Custodian	845-463-7860 845-463-7860 x 19010
Van Wyck	942	182	27 buses/4 vans	Steve Shuchat, Principal Mike Siena, AP Michelle Kaprinski, AP Sam Feiler, Custodian	845-227-1700 845-227-1700 x 20024 845-227-1700 x 20022 845-227-1700 x20036
WJHS	825	124	18 buses/4 vans	Terrence Thompson, Principal Mike Anderson, AP Starla Ciarelli, AP Mary Fredrickson, Custodian	845-298-5200 845-298-5200 x 21030 845-298-5200 x 21033 845-298-5200 x 21035

John Jay	2022	225	33 buses/5 vans	Bonnie King, Principal Paul Albanese, AP Eleanore Reilly, AP Dave Kedzielawa, AP Anthony Giovinazzi, AP Brent Parker, Custodian	845-897-6700 845-897-6700 x 30083 845-897-6700 x 30050 845-897-6700 x 30044 845-897-6700 x 30030 845-897-6700 x 30068
RC Ketcham	1750	216	29 buses/5 vans	David Seipp, Principal David Maffei, AP Adam Panzer, AP Meagan D'Alessandro, AP Chante Brooks Bill Syslo, Custodian	845-298-5100 845-298-5100 x 31005 845-298-5100 x 31007 845-298-5100 x 30009 845-298-5100 x 31014 845-298-5100 x 31036
Orchard View	75	12	2 buses	Laura Distefano, Principal Emma Smith, Custodian	845-298-5000 x 41178 845-298-5005

Early Detection of Potentially Violent Behaviors

Teachers, SSOs, SROs and administrators actively monitor student behavior. RTI Team meetings are held for students who are at-risk either academically or behaviorally. Members of the RTI Team discuss intervention strategies to be used to help the student about which there is some concern. Guidance Counselors run groups such as anger management, bully prevention, and banana splits which not only help students deal with stressful issues, they also give guidance counselors some insight into which students may need additional interventions.

Hazard Identification

Sites of potential emergencies include all of the school buildings, playground areas, on and off-site athletic fields, buses, off-site field trips. In addition, the following off-site areas may present potential hazards:

- Woods behind Roy C. Ketcham High School
- Tilcon
- Carbon dioxide trucks near Wappingers JHS
- Bottini (New Hamburg)

- I84
- Wappingers Creek
- Dutchess County Airport
- IBM
- Gas stations next to Fishkill Elementary School

SECTION 3: RESPONSE

Notification and Activation (Internal and External Communications)

External: Anyone with knowledge of an incident is encouraged to immediately call 911 in an emergency. The Liaison Officer will contact the superintendent's office. The superintendent's office will contact, if appropriate, daycare centers and private schools via email and/or by phone, depending on the urgency of the situation.

School Messenger will be used to provide information to parents/guardians and emergency contacts. The district website may also be used to provide updated information throughout an incident as deemed appropriate by the IC. Schools may also use their websites, google groups, and hotlines for announcements or updates as directed by the IC.

Internal: The Superintendent will notify the Board of Education. After receiving the information from the IC at the scene, an email will be sent from the Director of Public Relations to all administrators and administrative offices alerting them to the nature and status of any incident in the district. School Messenger may be used to provide information as deemed appropriate by the IC.

Situational Responses: Multi-Hazard Response

A Command Center will be set up in or near the building experiencing the emergency. Each building has specific plans for dealing with armed or dangerous intruders, biological/chemical attacks, bomb threats, bus accidents, dangerous weather conditions, death of student/staff, fire, gas/hazardous material leaks, kidnapping/missing child, medical emergencies, and power outages. In each case, the building's Liaison Officer will contact central office. Central Office will provide support as appropriate and deemed necessary by the Incident Commander on the scene (sending additional mental health resources, for example). The superintendent or his/her designee will be the sole contact person for releasing information to the media and for communicating the status of the emergency with other district schools, out of district schools, private schools, and outside agencies.

Response Protocols

The district will use the Incident Command System for Schools. The Incident Commander and Staff have been designated for each building by the building safety teams. Assignment of duties for Central Office is as follows:

- I. Incident Commander: Sets the incident objectives, strategies, and priorities; has overall responsibility for the incident response and coordinates/manages all ICS functions. Responsible for ensuring safety, providing information services to internal and external stakeholders (such as parents), and for establishing and maintaining liaison with other agencies participating in the incident.

- Jose Carrion 845-298-5000 x40123
- Daren Lolkema (alternate) 845-298-5000 x40138
- Michelle Cardwell (alternate) 845-298-5000 x40143

- A. Safety Officer(s): Monitors safety conditions and develops measure for assuring the safety of all response personnel.

- Ron Broas 845-298-5150 x42119
- Kristen Crandall (alternate) 298-5000 x40150
- Jeff Estremera (alternate) 845-298-5150 x42117

- B. Liaison Officer(s): *Serves as primary contact for supporting agencies assisting at an incident.*
- Richard Zipp 845-298-5000 x40101
 - Patricia Anderson (alt.) 845-298-5000 x40131
 - Nancy Cantarini (alt.) 845-298-5000 x40142
- C. Public Information Officer(s): *Serves as the conduit for information to internal and external stakeholders, including the media or parents.*
- Amy Watkins 845-298-5000 x40176
 - Alberta Pedro 845-298-5000 x40145
 - Patricia Anderson (alternate) 298-5000x40131
 - Nancy Cantarini (alternate) 298-5000x40142
- II. Operations Chief(s): *May check outdoor areas for students and staff, maintain student and staff emergency contacts and medical information/supplies, oversee emergency kits and supplies, keep cellular phones or two-way radios to ensure constant communication, student release/parent reunification, and assist students and staff with special needs.*
- Daren Lolkema 845-298-5000 x40138
 - Michelle Cardwell (alternate) 845-298-5000 x40143
 - Dwight Bonk (alternate) 845-298-5000 x40117
- III. Planning/Documentation Chief: *Plans and conducts exercises, completes after-incident debriefings and reports, documents all incidents (both practice and real).*
- Daren Lolkema 845-298-5000 x40138
 - Dwight Bonk (alternate) 845-298-5000 x40117
 - Patricia Anderson (alternate) 845- 298-5000x40131
- IV. Logistics Chief: *Secures and coordinates resources needed by students, staff, and first responders during an incident, including food, shelter, buses, generators, and other supplies as needed*
- Ron Broas 845-298-5150 x42119
 - Michelle Cardwell (alternate) 845-298-5000 x40143
 - Nancy Cantarini (alternate) 845-298-5000 x40142

BOMB THREATS

- *Identification of decision makers*
The Incident Command System (ICS) will be used to identify decision makers (see page 8). School personnel will remain in command until law enforcement arrives at the scene.
- *Plans to safeguard students and staff*
Each building has a specific procedure to follow, which will remain confidential. A checklist provided by the FBI will be used by the person receiving the call to help identify the caller. Students will be evacuated if the incident commander and safety officer deem it necessary and safe.
- *Procedure to provide transportation*
The Operations Chief will contact the transportation supervisor as directed by the Incident Commander in order to evacuate and/or shelter students and staff during the emergency. Students will be transported home if the threat remains unknown.
- *Procedures to notify parents*
School Messenger Automatic Phone Calling System and school website will be used for announcements to parents. The superintendent will send an email home and/or a School

Messenger phone call home following any major emergency situation to inform the parents/guardians of the situation, response and follow-up as appropriate.

- *Procedures to notify media*
The superintendent or his/her designee will also arrange any press conference and compose any press releases. Contacts are –

Newspapers

- Kevin Lenihan, Local Editor/News Poughkeepsie Journal (845) 437-4834
- Jim Fogler, Publisher Poughkeepsie Journal (845) 437-4900

Radio Stations

- WCZX 485-1390/471-1500
- WHUD 838-6000
- WKIP 471-2300 x1900
- WPDH 485-1390/471-1500
- WRWD 471-2300 x1900
- WSPK 838-6000

- *Debriefing procedures*
The superintendent or his/her designee will hold a debriefing meeting with all district and building level administrators following the incident. Building level administrators will debrief their safety teams and faculty as appropriate.

HOSTAGE TAKING

- *Identification of decision makers*
The Incident Command System (ICS) will be used to identify decision makers (see page 8). School personnel will remain in command until law enforcement arrives at the scene.
- *Plans to safeguard students and staff*
Each building has a specific procedure to follow, which will remain confidential. It may be necessary to lock down the building or evacuate the building, depending on the location of the threat. Students will be evacuated if the incident commander and safety officer deem it necessary and safe. A reunification site away from the school will be set up to return students to their parents/guardians.
- *Procedure to provide transportation*
The Operations Chief will contact the transportation supervisor as directed by the Incident Commander in order to evacuate and/or shelter students and staff during the emergency.
- *Procedures to notify parents*
The School Messenger Automatic Phone Calling System and school website will be used for announcements to parents. The superintendent will send a letter home following any major emergency situation to inform the parents/guardians of the situation, response and follow-up as appropriate.
- *Procedures to notify media*
The superintendent or his/her designee will also arrange any press conference and compose any press releases. Contacts are –
 - Kevin Lenihan, Local Editor/News Poughkeepsie Journal (845) 437-4834
 - Jim Fogler, Publisher Poughkeepsie Journal (845) 437-4900
- *Debriefing procedures*

The superintendent or his/her designee will hold a debriefing meeting with all district and building level administrators following the incident. Building level administrators will debrief their safety teams and faculty as appropriate.

INTRUSIONS

- *Identification of decision makers*
The Incident Command System (ICS) will be used to identify decision makers (see page 8). School personnel will remain in command until law enforcement arrives at the scene.
- *Plans to safeguard students and staff*
Each building has a specific procedure to follow, which will remain confidential. It may be necessary to lock down the building or evacuate the building, depending on the location of the threat. Students will be evacuated if the incident commander and safety officer deem it necessary and safe.
- *Procedure to provide transportation*
The Operations Chief will contact the transportation supervisor as directed by the Incident Commander in order to evacuate and/or shelter students and staff during the emergency.
- *Procedures to notify parents*
The School Messenger Automatic Phone Calling System and school website will be used for announcements to parents. The superintendent will send a letter home following any major emergency situation to inform the parents/guardians of the situation, response and follow-up as appropriate.
- *Procedures to notify media*
The superintendent or his/her designee will also arrange any press conference and compose any press releases. Contacts are –
Kevin Lenihan, Local Editor/News Poughkeepsie Journal (845) 437-4834
Jim Fogler, Publisher Poughkeepsie Journal (845) 437-4900
- *Debriefing procedures*
The superintendent or his/her designee will hold a debriefing meeting with all district and building level administrators following the incident. Building level administrators will debrief their safety teams and faculty as appropriate.

KIDNAPPINGS

- *Identification of decision makers*
The Incident Command System (ICS) will be used to identify decision makers (see page 8). School personnel will remain in command until law enforcement arrives at the scene.
- *Plans to safeguard students and staff*
Each building has a specific procedure to follow, which will remain confidential. It may be necessary to lock down the building while a search is underway.
- *Procedure to provide transportation*
The Operations Chief will contact the transportation supervisor to provide any information available so bus drivers can be on the lookout for the vehicle/persons involved.
- *Procedures to notify parents*
The School Messenger Calling System and school website will be used for announcements to parents. The superintendent will send an email and /or a School Messenger automated message

home following any major emergency situation to inform the parents/guardians of the situation, response and follow-up as appropriate.

- *Procedures to notify media*

The superintendent or his/her designee will also arrange any press conference and compose any press releases. Contacts are –

Kevin Lenihan, Local Editor/News Poughkeepsie Journal (845) 437-4834
Jim Fogler, Publisher Poughkeepsie Journal (845) 437-4900

- *Debriefing procedures*

The superintendent or his/her designee will hold a debriefing meeting with all district and building level administrators following the incident. Building level administrators will debrief their safety teams and faculty as appropriate.

Arrangements for Obtaining Emergency Assistance from Local Government

Central Office maintains ongoing communication with the Dutchess County Health Department and the Red Cross, as well as local and state politicians. These include:

- Dr. Henry Kurban, DC Health Commissioner 845-486-3402
- Laurynn Myers, Dutchess County Red Cross 845-471-0200
- Senator Sue Serino 845-229-0106
- Assemblyman Kiernan Lalor 845-221-2022
- Assemblyman Didi Barrett 845-758-9790/845-454-1703

Procedures for Obtaining Advice and Assistance from Local Government Officials

The district has identified resources for an emergency from the following agencies:

Red Cross	845-471-0200
Dutchess County Sheriff's Department	845-486-3800
NYS Troopers	845-677-7300
East Fishkill Police	845-221-2111
Village of Wappingers Police	845-297-1011
Town of Poughkeepsie Police	845-485-3666
Fishkill Baptist Church	845-896-9386
Vassar Road Baptist Church.	845-462-3182
East Fishkill Fire District HQ	845-226-1652
Fishkill Fire Department	845-896-6613
New Hackensack Fire Company	845-297-3897
Vassar Brothers Medical Center	845-431-5695
Mid-Hudson Regional Hospital	845-431-8294
Town of Fishkill Police	845-831-1110
Rombout Fire Company	845-896-8620

District Resources Available for Use in an Emergency

The district has buses available for emergency transport if necessary. School buildings may be used as sheltering sites or reunification centers.

Procedures to Coordinate the Use of School District Resources and Manpower during Emergencies

Using the IC System for Schools, the IC will coordinate the use of school district resources and manpower during emergencies. S/he may designate the Operations Chief to take over the coordination if the situation is large and the command staff needs to be expanded.

Protective Action Options

- School cancellation

- The superintendent (IC) will monitor any situation that may warrant a school cancellation and will make the determination.
- An emergency phone chain will be activated by the Public Information Officer.
- The Public Information Officer will contact local media, start the emergency phone chain, post the information on the website, and/or activate the Alert Now system.
- Early dismissal
 - The superintendent (IC) will monitor any situation that may warrant an early dismissal. and will make the determination.
 - The Operations Chief will designate people to arrange transportation for students
 - The Public Information Officer will contact local media, post the information on the website, and/or activate the Alert Now system.
 - The Liaison Officer will start the internal phone chain (building principals).
- Evacuation
 - The superintendent (IC) will determine the level of the threat.
 - The Operations Chief will contact the transportation supervisor to arrange transportation. S/he will also arrange for student-parent reunification.
 - The Safety Officer will clear all evacuation routes and sites prior to evacuation
 - Principal(s) will evacuate all staff and students to pre-arranged evacuation sites as outlined in building plans. S/he will report to the superintendent (IC) any missing staff or students. All building administrators will remain at work until dismissed by the District IC.
- Sheltering Sites (internal and external)
 - The Superintendent (IC) will determine the level of threat and communicate with building principal(s) who are affected by the emergency.
 - Principal(s) will move all staff and students to pre-arranged sheltering sites as outlined in building plans. S/he will report to the superintendent (IC) any missing staff or students. All building administrators will remain at work until dismissed by the District IC.
 - The Logistics Chief will make appropriate arrangements for human needs in the event of a long-term situation.
 - The Safety Officer will make sure sheltering sites are safe and appropriate in light of the emergency
 - The Public Information Officer will contact local media, post the information on the website, and/or activate the School Messenger system.

SECTION 4: RECOVERY

District Support for Buildings

The district will temporarily re-assign mental health workers (guidance counselors, social workers, school psychologists) to the building affected in order to provide support to faculty, staff, and students as necessary.

Principal(s) are expected to consult with the District Public Information Officer in composing letters to parents following any emergency. The District Public Information Officer will assist in sending School Messenger messages to affected groups. The District Liaison Officer will communicate with outside agencies, such as the Dutchess County Health Department, in order to provide necessary services following any emergency.

Disaster Mental Health Services

The District Liaison Officer will communicate with outside agencies, such as the Dutchess County Health Department, in order to provide necessary mental health services following any emergency. District mental health providers may be temporarily re-assigned to assist in the recovery process.